



**LIBRARY COMMISSION AGENDA  
REGULAR MEETING**

**Monday, November 2, 2009 at 7:00 P.M.**  
Central Santa Rosa, 3<sup>rd</sup> and E Streets, Santa Rosa, CA 95404

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS AND INTRODUCTIONS**

**3. APPROVAL OF MINUTES**

- 3.1. Minutes of the October 5, 2009 Regular Meeting (1 Document)

**4. CORRESPONDENCE & PRESS COVERAGE**

**5. PUBLIC APPEARANCES**

See guidelines for public appearances at the bottom of the agenda.

**6. CONSENT CALENDAR**

*These matters include routine financial and administrative actions that may be approved by a consensus. Documents are available upon request from the Library Director's Office. Any Commission member may remove an item from the Calendar and have it placed with the action items.*

- 6.1. Claims over \$7,000
- 6.2. Expenditures over \$2,000
- 6.3. Authorize Chair to Sign Retiree Resolutions of Thanks

**7. AUDIT PRESENTATION & DISCUSSION**

*Will Soper of the accounting firm Beels & Soper will attend the meeting to review the audit for the year ending June 30, 2009. The Joint Powers Agreement requires the audit.*

- 7.1 Audit for the year ending June 30, 2009 (Document will be distributed electronically prior to the meeting)

**8. ACTION ITEMS BY RESOLUTION**

- 8.1. Change PERS Employee Paid Member Contributions (1 Document)  
*Action to implement a portion of the SEIU agreement.*

**9. ACTION ITEMS BY MOTION**

- 9.1. Approve 2010 Schedule for Library Holidays and Closures (1 Document)
- 9.2. Approve staff member's request for two months' additional maternity leave (1 Document)
- 9.3. Authorize the Library Director to engage professional services to support architectural design and construction management for the Petaluma and Sebastopol remodeling projects (1 Document)

**10. DISCUSSION ITEMS**

- 10.1. Management Reports (3 documents)
  - 10.1.1. Progress on Priorities, Issues & Challenges
  - 10.1.2. Year-to-Date Revenue and Expenditures
  - 10.1.3. Quarterly Gifts & Donations Report

10.2. Update on plans for service awards, closure/furlough and retirements (No Documents)

10.3. Discuss proposed calendar for 2010 meeting schedule (1 Document)

## **11. LIBRARY ADVISORY BOARDS**

11.1. Ready for Appointment

11.1.1. Rohnert Park-Cotati Library Advisory Board – Youth Position – Expired June 30, 2009. New one-year term ends June 30, 2010.

11.1.2. Cloverdale Library Advisory Board – Youth Position – Expired June 30, 2009. New one-year term ends June 30, 2010.

11.2. Notice of Vacancy Posted

11.2.1. Cloverdale Library Advisory Board, Vacant Position. Term expires June 30, 2013.

## **12. DIRECTOR'S INFORMATION ITEMS**

## **13. COMMISSION MEMBER INFORMATION ITEMS**

## **14. DATE AND TIME OF NEXT MEETING**

Meeting: Regular Commission Meeting  
Date: Monday, December 7, 2009  
Time: 7:00 p.m.  
Location: Central Library Board Room, Santa Rosa

## **15. ADJOURNMENT**

By acclamation

*Agenda support materials are available on the Library's website at <http://sonomalibrary.org/agenda/> after 3:30 p.m. on Wednesday, October 28, 2009. To receive a hard copy, send a written request to Stephanie Kunkle, Library Director's Office, Sonoma County Library, Third and E Streets, Santa Rosa, CA 95404.*

## **GUIDELINES FOR PUBLIC APPEARANCES**

*Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission.*

*The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.*