



**LIBRARY COMMISSION AGENDA
REGULAR MEETING**

Monday, December 7, 2009 at 7:00 P.M.
Central Santa Rosa, 3rd and E Streets, Santa Rosa, CA 95404

1. CALL TO ORDER

2. ANNOUNCEMENTS AND INTRODUCTIONS

3. APPROVAL OF MINUTES

- 3.1. Minutes of the November 2, 2009, Regular Meeting (1 Document)

4. CORRESPONDENCE & PRESS COVERAGE

5. PUBLIC APPEARANCES

See guidelines for public appearances at the bottom of the agenda.

6. CONSENT CALENDAR

These matters include routine financial and administrative actions that may be approved by a consensus. Documents are available upon request from the Library Director's Office. Any Commission member may remove an item from the Calendar and have it placed with the action items.

- 6.1. Claims over \$7,000
- 6.2. Expenditures over \$2,000

7. ACTION ITEMS BY RESOLUTION

- 7.1. Policy on Smoking on Library Premises (2 Documents)

8. ACTION ITEMS BY MOTION

- 8.1. Approve 2010 Library Commission Meeting Schedule (1 Document)

9. DISCUSSION ITEMS

- 9.1. Management Reports (2 documents)
 - 9.1.1. Progress on Priorities, Issues & Challenges
 - 9.1.2. Year-to-Date Revenue and Expenditures
 - 9.1.3. Other Updates: Retirements/staffing changes: MTO/Closure Planning & Communications; Internet policies; Proposition 1A; Preston Collection, Service Awards.
 - 9.1.4. Creating a Commission Website for Members
- 9.2. Library Policy Manual – Working Outline, Definitions & Priorities (3 Documents)

10. LIBRARY ADVISORY BOARDS

- 10.1. Ready for Appointment
 - 10.1.1. Cloverdale Library Advisory Board – Youth Position – Expired June 30, 2009. New one-year term ends June 30, 2010.
 - 10.1.2. Cloverdale Library Advisory Board, Vacant Position. Term expires June 30, 2013.

11. CLOSED SESSION

The Library Commission will consider the following in closed session:

Public Employee Performance Evaluation
Title: Library Director
(Government Code §54957)

12. OPEN SESSION

Reconvene in open session; report on closed session.

13. COMMISSION MEMBER INFORMATION ITEMS

14. DATE AND TIME OF NEXT MEETING

Meeting: Regular Meeting & Budget Workshop Session I
Date: January 26, 2009
Time: 9:30 a.m.
Location: Community Room, Petaluma Regional Library

15. ADJOURNMENT

By acclamation

Agenda support materials are available on the Library's website at <http://sonomalibrary.org/agenda/> after 3:30 p.m. on Wednesday, December 2, 2009. To receive a hard copy, send a written request to Stephanie Kunkle, Library Director's Office, Sonoma County Library, Third and E Streets, Santa Rosa, CA 95404.

GUIDELINES FOR PUBLIC APPEARANCES

Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak on an item under discussion by the Library Commission, which appears on this agenda, you may do so upon receiving recognition by the Chairperson. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission.

The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.