



**LIBRARY COMMISSION AGENDA – UPDATED 8.2.11  
REGULAR MEETING**

Wednesday, August 3, 2011 at 7:00 p.m.

**Rincon Valley Regional Library, 6959 Montecito Blvd., Santa Rosa, CA 95409**

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS, INTRODUCTIONS & SPECIAL PRESENTATION**

**3. PUBLIC APPEARANCES**

***Members of the public who wish to address the Commission on any agenda item should request recognition at this time.***

See guidelines for public appearances at the bottom of the agenda.

**4. CLOSED SESSION**

4.1. Pursuant to California Government Code §54957 to meet with in conference with agency labor negotiator.

Agency negotiator: Kelly Tuffo (by conference call)

Employee organization: SEIU Local 1021

Govt. Code §54957.6

**5. OPEN SESSION**

5.1. Pursuant to California Government Code §54957.1. Report on Closed Session.

**6. APPROVAL OF MINUTES**

6.1. Minutes of the June 6, 2011 Regular Meeting (1 Document)

6.2. Minutes of June 20, 2011 Special Meeting (1 Document)

**7. CORRESPONDENCE & PRESS COVERAGE**

**8. CONSENT CALENDAR**

*These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.*

There are no consent items.

**9. ACTION ITEMS BY RESOLUTION**

9.1. Adopt Workplace Security Policy (2 Documents)

**10. ACTION ITEMS BY MOTION**

10.1. Approve request to recognize Millie Howie (2 Documents)

10.2. Approve holiday closures for Labor Day Weekend

10.3. Approve changes to Commission regular meeting date (2 Documents)

10.3.1. Approve bylaws change

10.3.2. Approve meeting schedule for balance of 2011

10.4. Designate agency negotiator for real estate transactions

**11. DISCUSSION ITEMS**

- 11.1. Management Report (*Documents to be distributed*)
  - 11.1.1. Progress on Priorities, Issues and Challenges
  - 11.1.2. Monthly Financial Report
  - 11.1.3. Quarterly Report on Gifts & Donations

11.2. Report on implementation of new public service hours

**12. LIBRARY ADVISORY BOARDS**

- 12.1. Ready for Appointment
  - 12.1.1. Windsor Regional Library Advisory Board, Vacant Position
  - 12.1.2. Rohnert Park-Cotati Library Advisory Board, Vacant Youth Position

**13. CLOSED SESSION**

13.1. Pursuant to California Government Code §54957 the Library Commission will meet in closed session for:

- 13.1.1. Conference with Real Property Negotiator
  - Property: Healdsburg Regional Library
  - Negotiating Parties: Sandra M. Cooper, Library Director; City of Healdsburg
  - Negotiation: Lease agreement for Healdsburg Regional Library
  - Govt. Code §54956.8(a)

**14. OPEN SESSION**

14.1. Pursuant to California Government Code §54957.1. Report on Closed Session.

**15. COMMISSION INFORMATION ITEMS**

**16. DATE AND TIME OF NEXT MEETING**

Meeting: Regular Commission Meeting  
 Date: Wednesday, September 7, 2011  
 Time: 7:00 p.m.  
 Location: TBD

**17. ADJOURNMENT**

By acclamation.

*Agenda support materials are available in the Library Administration Office, 211 E Street, Santa Rosa, after 3:30 p.m. on Thursday, July 28, 2011. They will also be available on the Library’s web site <http://www.sonomalibrary.org/agenda/>.*

**GUIDELINES FOR PUBLIC APPEARANCES**

*Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak you may do so upon receiving recognition by the Chairperson during Public Appearances. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission.*

*The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.*