



**LIBRARY COMMISSION AGENDA  
REGULAR MEETING**

Wednesday, October 5, 2011 at 6:30 p.m.

Rincon Valley Regional Library, 6959 Montecito Blvd., Santa Rosa, CA 95409

**PLEASE NOTE NEW START TIME IS 6:30 P.M.**

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS**

**3. PUBLIC APPEARANCES – Comment on Closed Session & Workshop Session**

*Members of the public who wish to address the Commission regarding items on the closed session agenda should request recognition at this time.*

See guidelines for public appearances at the bottom of the agenda.

**4. DESIGNATE REAL PROPERTY NEGOTIATORS & CLOSED SESSION**

4.1. Designate Real Property Negotiators for Healdsburg Regional Library Lease

4.2. Closed Session:

4.2.1. Pursuant to California Government Code §54957 to meet with in conference with agency labor negotiator.

Agency negotiator: Kelly Tuffo

Employee organization: SEIU Local 1021

Govt. Code §54957.6

4.2.2. Pursuant to California Government Code §54958 to meet with in conference with real property negotiator.

Conference with Real Property Negotiator

Property: Healdsburg Regional Library, 139 Piper Street, Healdsburg, CA 95448

Agency Negotiators: Kathy Larocque, Chief Deputy County Counsel, County of Sonoma;  
Jaime Anderson, Division Manager, Sonoma County Library

Other Negotiating Parties: City of Healdsburg

Negotiation: Lease agreement for Healdsburg Regional Library

Govt. Code §54956.8(a)

**5. OPEN SESSION**

5.1. Pursuant to California Government Code §54957.1. Report on Closed Session.

**6. PRESENTATION & INFORMAL DISCUSSION (2 Documents)**

*Library Auditor Will Soper will conduct a mini-workshop on the Library's fund accounting, fund balance policy and management, and special revenue fund. In November, he will discuss GASB 45 requirements for reporting the Library's liability for retiree health care as well as review the FY 10-11 financial statements.*

**7. PUBLIC APPEARANCES – Comment on Open Session Agenda Items**

*Members of the public who wish to address the Commission regarding items on the remainder of the agenda or other issues should request recognition at this time.*

See guidelines for public appearances at the bottom of the agenda.

## **8. APPROVAL OF MINUTES**

- 8.1. Minutes of the September 21, 2011 Regular Meeting (1 Document)

## **9. CORRESPONDENCE & PRESS COVERAGE**

## **10. CONSENT CALENDAR**

*These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member may remove an item from the Calendar and have it placed with the action items.*

- 10.1. Request for leave without pay
- 10.2. Retirement Resolutions for 2011 Retirees

## **11. ACTION ITEMS BY RESOLUTION**

*There are no items for action by resolution this month.*

## **12. ACTION ITEMS BY MOTION**

- 12.1. Approve October Adjustments to the FY 2011-2012 Budget (3 Documents)
- 12.2. Approve Holiday closures for Veteran's Day and Thanksgiving.

## **13. DISCUSSION ITEMS**

- 13.1. Management Report
  - 13.1.1. Progress on Priorities, Issues and Challenges (1 Document)
  - 13.1.2. Monthly financial report (1 Document)
- 13.2. Sonoma County Save Our Libraries Requests

## **14. COMMISSION INFORMATION ITEMS**

## **15. DATE AND TIME OF NEXT MEETING**

Meeting: Regular Commission Meeting  
Date: Wednesday, November 2, 2011  
Time: 6:30 p.m.  
Location: Rincon Valley Regional Library

## **16. ADJOURNMENT**

By acclamation.

*Agenda support materials are available in the Library Administration Office, 211 E Street, Santa Rosa, after 3:30 p.m. on Thursday, September 29, 2011. They will also be available on the Library's web site <http://www.sonomalibrary.org/agenda/>.*

## **GUIDELINES FOR PUBLIC APPEARANCES**

*Members of the public wishing to speak to the Commission may do so under Public Appearances. If you wish to speak you may do so upon receiving recognition by the Chairperson during Public Appearances. Please state your name and address for the record before making your presentation, which will be limited to three minutes. All hearings are taped. Time limitations on public testimony may be extended at the discretion of the Library Commission.*

*The Commission does not take action on items presented under Public Appearances during this meeting. You can request a response, and one will be forwarded to you.*