



LIBRARY COMMISSION
SUMMARY OF ACTION & FOLLOW-UP
Wednesday, November 2, 2011 Meeting

1. ACTION ITEMS

- 1.1. Approved minutes of the October 5, 2011 regular meeting.
- 1.2. Authorized expenditures not to exceed \$61,000 for the systemwide book return retrofit.
- 1.3. Approved change of day for its regular meetings from Wednesday to Monday, effective December 2011, at 6:30. The next regular meeting is Monday, December 5 at 6:30 p.m. at the Rincon Valley Library.

2. FOLLOW-UP

- 2.1. Add the following items to the agenda for the December 5, 2011 meeting:
 - 2.1.1. Bylaws amendment to reflect the change of meeting day from Wednesday to Monday, effective Monday, December 5, 2011.
 - 2.1.2. Approve 2012 Commission meeting schedule, with February 6 regular meeting changed to January 23 and rotate the location to include meetings at other branches.
 - 2.1.3. Approve financial statements for FY 2009-2010 and informal workshop session on GASB 45 with Library's CPA Will Soper.
 - 2.1.4. Budget and contracts for the Sebastopol Regional Library retrofit/refurbishment.
 - 2.1.5. Mid-year budget adjustments to submit to the Board of Supervisors in early January, including but not limited to changes to reflect Union agreement, budget for Sebastopol Regional Library project, and (if the "trigger is not pulled") addition of state funds.
 - 2.1.6. Holiday schedule for 2012.
- 2.2. Other follow-up:
 - 2.2.1. Purchase the Items for the book return retrofit.
 - 2.2.2. Acknowledge the Sonoma Friends of the Library gift of \$100,000 for the Sonoma Valley Library retrofit/refurbishment, including the \$25,000 for the service desk.
 - 2.2.3. Respond to the 5,000 requests presented to the Commission by SOCOSOL at its September 21, 2011 meeting advocating restoration of the pre-August 1 public service hours.
 - 2.2.4. Schedule a countywide Library Advisory Boards meeting in the first three months of 2012.