



**LIBRARY COMMISSION AGENDA  
REGULAR MEETING**

Monday, January 23, 2012 at 6:30 p.m.

Rincon Valley Regional Library, 6959 Montecito Blvd., Santa Rosa, CA 95409

**PLEASE NOTE START TIME IS 6:30 P.M.**

**1. CALL TO ORDER**

**2. ANNOUNCEMENTS**

**3. PUBLIC APPEARANCES**

3.1. Public Comments – Non-Agenda Items

*Members of the public who wish to address the Commission regarding items not on the agenda should request recognition at this time. See guidelines for public appearances at the bottom of the agenda.*

*The Chair will also invite comment for agenda items as they are taken up by the Commission.*

3.2. Commissioner Comments

**4. APPROVAL OF MINUTES**

4.1. Minutes of the December 5, 2011 Regular Meeting (1 Document)

**5. CORRESPONDENCE & PRESS COVERAGE**

**6. CONSENT CALENDAR**

*These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member or member of the public may request that an item be removed from the Calendar and have it placed with the action items.*

**7. ACTION ITEMS BY MOTION**

7.1. Accept the Library Financial Statements for 2010-2011 (1 Document)

*The audit for Fiscal Year 2010-2011 Commission will take formal action to accept the audit under this item.*

**8. DISCUSSION ITEMS**

8.1. Management Report

*The Library Management Team will respond to questions from Library Commissioners regarding the narrative and financial reports.*

8.1.1. Progress on Priorities, Issues and Challenges

8.1.2. Monthly financial report (1 Document)

8.1.3. Report on Burlingame Hall Expenditures to Date (1 Document)

8.1.4. Staff Report on Extra Help Expenditures – July – December 2011

8.2. Illness and Injury Prevention Program (IIPP) (1 Document)

*The Library Commission will review and discuss the draft IIPP so that the final version can be placed on the agenda for approval at the next Commission meeting.*

8.3. Upcoming Meetings

*Discussion of plans for upcoming events.*

8.3.1. Countywide Library Advisory Board (LAB) Meeting – March 31

8.3.2. Budget Workshop & Regular Meeting – February 27

8.3.3. Presentation to County Board of Supervisors

**9. COMMISSION INFORMATION ITEMS**

*Individual Commissioners will report on activities and issues at the branches they represent.*

**10. CLOSED SESSION**

10.1. Pursuant to California Government Code 54957(b)(1) to discuss Public Employee Evaluation.  
Title: Library Director (Govt. Code Section 54957)

**11. OPEN SESSION**

Pursuant to California Government Code §54957.1. Report on Closed Session.

**12. DATE AND TIME OF NEXT MEETING**

Meeting: Regular Commission Meeting and FY 2012-2013 Planning & Budget Workshop  
Date: February 27, 2012  
Time: 9:30 a.m.  
Location: Healdsburg Regional Library

**14. ADJOURNMENT**

By acclamation.

*Agenda support materials are available in the Library Director's Office, 211 E Street, Santa Rosa, after 3:30 p.m. on Wednesday, January 18, 2012. They will also be available on the Library's web site <http://www.sonomalibrary.org/agenda/>.*

**DISABLED ACCOMMODATION:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Library Director's Office at 707.545.0831, ext. 553, as soon as possible to ensure arrangements for accommodation.

**GUIDELINES FOR PUBLIC APPEARANCES**

*Members of the public wishing to speak to the Commission on items not on the agenda may do so under Public Appearances. The Commission does not take action on those topics items presented under Public Appearances during this meeting. You may request a response, and one will be forwarded to you.*

*The Chair will also invite comment for agenda items as they are taken up by the Commission.*

*If you wish to speak you may do so upon receiving recognition by the Chairperson. Comments are limited to three minutes. Time limitations on public testimony may be extended at the discretion of the Library Commission.*