



CALIFORNIA STATE LIBRARY

California Adult Learner
Progress Evaluation Process

MONTHLY TUTOR REPORT

for the month of _____, _____.

(Tutor: Please complete this form and return it to Sonoma County Library.)

Tutor's Name: _____

Adult Learner's Name: _____

Tutoring Site: _____

Check here if site is different from last month.

Record of Hours:

	DATES	TRAVEL HOURS	PREPARATION HOURS	TUTORING HOURS	OTHER HOURS	TOTAL HOURS
WEEK 1						
WEEK 2						
WEEK 3						
WEEK 4						
WEEK 5						
TOTAL:						

Tutoring Activities:

Materials Used: _____

Methods Used: _____

Text Used: _____

Important Literacy-related Events in the Life of the Learner: (Please let the adult learner brag ...)
